



**ELTHORNE PARK**  
— HIGH SCHOOL —

## **Provider Access Policy: CIEAG**

Adoption – September 2023

Review frequency – Annually

Next review – September 2026

Status – Statutory

Committee – Curriculum

## **Introduction**

This policy sets out the school's arrangements for managing the access of providers to students at Elthorne Park High School for the purpose of giving them information about the provider's education or training offer.

In line with the 2023 updates to Provider Access Legislation, EPHS will provide at least six encounters with approved providers of apprenticeships and technical education for all their students. This will include:

- Two encounters for pupils during the 'first key phase' (year 8 or 9) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'second key phase' (year 10 or 11) that are mandatory for all pupils to attend
- Two encounters for pupils during the 'third key phase' (year 12 or 13)

EPHS ensures that there is an opportunity for a range of education and training providers to access all pupils in year 7 to year 13 for the purpose of informing them about approved technical education qualifications or apprenticeships. In addition, the school ensure that the careers programme ensures all pupils in years 7 - 13 have the opportunity to regularly:

- Find out about technical education qualifications and apprenticeships opportunities available at each transition point
- Hear from and interact with a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses and feel fully supported in doing so

## **Requests for access by providers**

### **Contacting the school**

Any providers wishing to request access should contact the careers lead: Ms A Crix (AHT: Student Engagement, Development and Participation). This can be by telephone (020) 8566 1166 or by email: [acrix@ephs.ealing.sch.uk](mailto:acrix@ephs.ealing.sch.uk)

### **Opportunities for access**

During the course of the school year, there will be a number of events, integrated into the school careers programme, which will offer providers an opportunity to come into school and speak to students and/or on occasions their parents/carers.

The following chart is an illustration of our proposed opportunities for providers.

	<b>Autumn term</b>	<b>Spring term</b>	<b>Summer term</b>
<b>Year 7</b>	<p>PSHCE lessons: Unifrog Launch and Employability</p> <p>Year group assemblies</p> <p>EWOD - Intro to university life mini activity day</p>	<p>Elthorne Enrichment Days - employability and enterprise events</p> <p>National Careers Week (March) / National Apprenticeships Week (Feb)</p>	<p>Subject specific career assemblies and projects.</p> <p>EWOD - Your Life, You Choose</p>
<b>Year 8</b>	<p>Induction Day / PSHCE: EDT employability workshops</p> <p>Subject specific career assemblies and projects.</p>	<p>Elthorne Enrichment Days - employability and enterprise events</p> <p>Subject specific career assemblies and projects.</p> <p>National Careers Week / National Apprenticeships Week</p> <p>EWOD - Careers in the Public Sector</p>	<p>PSHCE lessons: Employability and Life Skills</p> <p>Connexions careers advisor talk and appointments</p>
<b>Year 9</b>	<p>Tutor time and PSHCE access to Unifrog</p> <p>PSHCE lessons on employability – Connexions careers advisor talk</p> <p>EWOD - External provider fair &amp; workshops facilitated by Connexions / FE / HE / Apprenticeship providers</p>	<p>Parents Evening/Options Evening - External College provider attends to give information to students on their choices.</p> <p>Post 14 / KS4 options taster sessions</p> <p>National Careers Week (March) / National Apprenticeships Week (Feb)</p>	<p>PSHCE Lessons: positive life skills</p> <p>Employer / EDT volunteer talks in assemblies</p> <p>Small group meetings on tailored pathways</p> <p>EWOD - employability and enterprise events / post - 16 taster options</p>
<b>Year 10</b>	<p>Induction Day / PSHCE lessons: EDT employability workshops</p> <p>EYEP workshops and mentoring</p> <p>Year group assemblies</p>	<p>Parents information evening - college providers stall</p> <p>National Careers Week (March) / National Apprenticeships Week (Feb)</p> <p>EWOD: Mock interview and WEX prep day facilitated by Connexions / Local colleges</p>	<p>Subject specific career assemblies and projects.</p> <p>Work Experience</p>
<b>Year 11</b>	<p>PSHCE lessons: Post 16 Pathways / Personal Finance</p> <p>Careers Fair &amp; workshops facilitated by Connexions / Local colleges</p>	<p>Small group meetings on tailored pathways</p> <p>National Careers Week (March) / National Apprenticeships Week (Feb)</p>	<p>External provider workshop sessions available to support students.</p> <p>Year group assemblies.</p>

	<p>Communication workshops - Speak Out Challenge Parents information evening - college providers stall</p> <p>ASK Assembly</p> <p>EWOD - External provider fair &amp; workshops facilitated by Connexions / FE / HE / Apprenticeship providers</p> <p>Small group meetings on tailored pathways (introduction to EYEP)</p>	<p>Apprenticeship assemblies from external training provider</p> <p>Post-16 taster sessions</p> <p>National Careers Week – tutor time activities</p>	<p>Results day attendance.</p>
<b>12</b>	<p>Induction Day – Employability workshops</p> <p>Careers Fair &amp; workshops facilitated by Connexions / Local colleges / Exeter University</p> <p>UCAS / Apprenticeships Fair – school trip to Excel London</p> <p>Work Experience</p>	<p>National Careers Week (March) / National Apprenticeships Week (Feb)</p> <p>University Taster Days - authorised absence</p> <p>Small group sessions: future education, training and employment options</p>	<p>Year group assemblies</p> <p>Mentoring opportunities through EDT representatives.</p> <p>Small group sessions: future education, training and employment options</p> <p>UCAS &amp; Aspirations Drop-down workshop day including ASK presentation and employability workshops</p>
<b>13</b>	<p>EWOD - External provider fair &amp; workshops facilitated by Connexions / FE / HE / Apprenticeship providers</p> <p>Small group meetings and workshops on tailored pathways</p> <p>Post-18 assembly - Apprenticeships</p> <p>Applications clinics - UCAS / Apprenticeships / Employment</p>	<p>PSHCE Workshops - Life Beyond School</p> <p>PSHCE lessons - Personal Finance</p>	

Please speak to our careers leader to identify the most suitable opportunity for you.

**Premises and facilities**

We have a range of facilities we can make available for your use. These include the main hall, the sports hall, classrooms for breakout sessions and tutor group based activities. We can also provide audio-visual and other specialist equipment to support any presentations you wish to make. The facilities needed and timings involved can be discussed, agreed and booked in advance of the visit with the careers leader or a member of their team.

Providers are welcome to leave copies of their online or hardcopy prospectus or other relevant literature in the library, which is run by the senior librarian, who will see that it is placed in the careers section. All students can access the library at lunch and break times as well as often having directed sessions or lessons in the library with the careers team and external advisors.

Arrangements can also be made for you to talk to students and their parents/carers at evening information sessions.

Policy approved by governing board

Signature .....

Date.....

Next review: September 2024

