



ELTHORNE PARK
— HIGH SCHOOL —



YEAR AHEAD MEETING

YEAR 13

September 2024

Presentation to Parents & Carers
Ms Trueman - Pastoral Lead Yr 13



ELTHORNE PARK
— HIGH SCHOOL —



Year 13

Ms Trueman

Pastoral Support in the Sixth Form



- Regular **mental health** sessions - *good diet, sleep, mindfulness techniques, importance of exercise*
- Access to non-teaching **Pastoral Support Worker**
- **Mentoring** - managing anxiety, organisation, choices
- Regular **Year Team feedback** with home - phone calls/emails
- **Ms Ervin** - *Designated Safeguarding Lead for Sixth Form*, management of higher level need & mental health concerns

Bursary and the discretionary fund



- Small monthly payments to assist with travel, course equipment such as revision guides and textbooks
- Allocated based on household income
- We also have a fund all students can apply to one-off payments to help with their studies
- Most students who require financial support have already made an application - however, if a change in circumstance results in further support being necessary, please contact Ms Kashap (jkashap@ephs.ealing.sch.uk) to apply



ELTHORNE PARK
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ACHIEVING EXCELLENCE IN A LEARNING COMMUNITY



Contact List

Please click on a name to send an email to that member of staff or team inbox from your device.

Team Inboxes

General Enquiries	elthorne@ephs.ealing.sch.uk
Attendance Team	attendance@ephs.ealing.sch.uk
Trips & Extra-Curricular	EPHSwideropportunities@ephs.ealing.sch.uk
Admissions Team	admissions@ephs.ealing.sch.uk
Safeguarding	safeguarding@ephs.ealing.sch.uk
Parent/Student App	edulink@ephs.ealing.sch.uk
ICT Admin Team	ictinfo@ephs.ealing.sch.uk
Finance Team	finance.admin@ephs.ealing.sch.uk
Data Protection	dpo@ephs.ealing.sch.uk

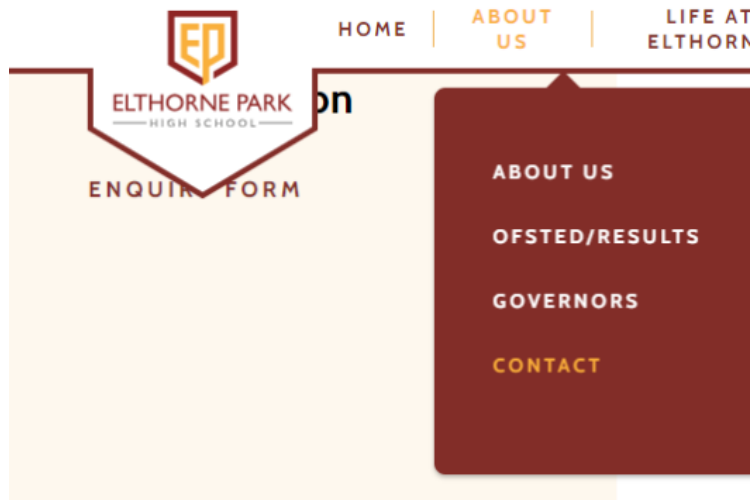
Name & Link	Tutor	Role
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Senior Team

Mr S Ward	Headteacher
Ms McCarthy	Deputy Headteacher - Quality of Education
Ms Reeves	Deputy Headteacher - Wider Opportunities, Student Support & Inclusion
Mr Kelly	Deputy Headteacher - Curriculum & Achievement
Ms Crix	Assistant Headteacher - Personal Development
Mr R Ward	Assistant Headteacher - Teaching & Learning
Ms Ervin	Assistant Headteacher - KS5 Leader
Mr Ryan	Operations Lead
Mr Hardy	Associate Assistant Headteacher - KS4 Leader
Ms Bowler	Associate Assistant Headteacher - KS3 Leader
Mr Larvea	Behaviour Leader
Mr Parvez	Business Manager

Staff Contact List

If you need to contact a member of staff, our contact list can be found on the school website



Name	Role
Rhianna Job	Head Student
Martha B Flemons	Head Student
Abeer Hussain	E4E Lead Committee Head
Rosie Waters	Extra-curricular Committee Head
Omar Hassan	CIEAG Lead
Lily Beglin	Year 13 Lead
Aamani Soni	Year 12 Lead
Tinoula Olabode	Year 11 Lead
Daniel Nassi	Year 10 Lead
Charlie Cushion	Year 9 Lead
Bella Mitchell	Year 8 Lead
Maya Sleiman	Year 7 Lead
Anaiya Tyson Cox	E4E committee
Lara Joseph	E4E committee
Tula Rabone	E4E committee
Milo Stone	Extra-curricular committee
Yahia Kamel	Extra-curricular committee
Ara Julian	Extra-curricular committee

Leadership Team





Elthorne Park Sixth Form

Student & Parent Handbook

2024-25

Contact Details

Elthorne Park Sixth Form, Westlea Road, Hanwell, London W7 2AH

Tel: 020 8566 1166

Email: elthorne@epshs.calling.sch.uk



Sixth Form Handbook



ELTHORNE PARK
HIGH SCHOOL

HOME

ABOUT
US

LIFE AT
ELTHORNE

EDUCATION AND
RESOURCES

PARENTS

NEWS AND
EVENTS

SIXTH
FORM



SIXTH FORM



STAFF



STUDENT



PARENT



ELTHORNE PARK
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Personal Development



PSHCE/Tutor Times

Monday - *Behaviour Curriculum*

Tuesday - *Personal Development*

Wednesday - *Literacy*

Thursday - *PSHCE (Personal, Social Health and Citizenship Education)*

Friday - *Celebration/Business News*

Behaviour for learning

Objective of today's behaviour session:

- To ensure we know the expectations in the classroom and how to ensure we are prepared for the next half term.

Icons: I AM PRICED, I AM PRINCIPLED, I PERSEVERE, I PARTICIPATE

E4E
Elthorne 4 Equality

In today's session, you are going to find out:

- What E4E is
- Some of the ways you can get involved
- Why our first event is so important
- How E4E can help us be **principled**

Icons: I AM PRICED, I AM PRINCIPLED, I PERSEVERE, I PARTICIPATE

PSHCE: Personal, Social, Health & Citizenship Education



- Curriculum allocation is 1 hour per week for all year groups.
- PSHCE curriculum spirals and each year students will complete units of work helping them navigate their teenage years and make positive choices about their futures.
- The curriculum is spiralling from KS3 - 5 and topics fall within the following strands: Living in the Wider World; Careers Education, Information, Advice & Guidance; Relationships & Sex Education; Health; Safety & Wellbeing; Respect, Tolerance & Individual Liberty.
- Resources are audited by Ms Crix and parents are welcome to view them ahead of teaching. Please look out for an opportunity to join our PSHCE working party in the newsletter.

YEAR 13 TOPICS:

<i>Autumn 1</i>	<i>Autumn 2</i>	<i>Spring 1</i>	<i>Spring 2</i>
Preparing for Adulthood (LWW)	Post 18 Applications (CEIAG)	Substances, Relationships & Wellbeing (H / RSE)	Top Tips for the Future (CEIAG)

EWOD: Elthorne Wider Opportunities Days

Year 13:

- 1) **Friday 22nd November:** UCAS & Apprenticeships Clinic / Wellbeing Day
- 2) **Friday 14th March:** Life Skills Workshops

*Timings of the school day may be adjusted for each year group
Financial support available.



CEIAG: Careers Education, Information, Advice & Guidance



Our CEIAG programme includes:

- Over 50 hours of dedicated curriculum time during PSHCE during years 7 - 13 which covers:
 - Employability Skills
 - Post 14 & 16 pathways
 - Personal Finance
 - Labour Market Information
 - Apprenticeship, T-Level & UCAS application support
- Employer workshops
- Careers fairs
- Mock Interviews
- Industry Insight visits
- FE / HE interaction
- Connexions Advisor(Personal Guidance Appointments)
- Student & Parent Access to Unifrog (online careers platform)



- Students can research CEIAG topics and keep an accurate record of their progress through the careers programme.
- Parents can access up to date careers & pathways guidance and labour market information. Login details will be shared through the newsletter

E4E: Elthorne 4 Equality



- EPHS is committed to promoting Fundamental British Values (FBV)
- As well as through the PD programme we promote an ethos of Respect, Tolerance & Individual Liberty through E4E events
- E4E is a student society that helps raise funds for charities chosen by the school community
- We run events that raise awareness of important issues that may often be overlooked
- This society stands against discrimination in any form and stands up for anybody who is not treated equally.



Enrichment

- Supervised study
- Lectures
- External Speakers
- Support preparation for Post-18 options



Extra Curricular

- Senior Netball Training
- Mentoring
- Volunteering (literacy and maths)
- Cross Country
- Year 13 Interform
- Reward trips-Credits



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Behaviour Curriculum



The Elthorne Essentials - Behaviour for learning



The Elthorne Essentials Behaviour for learning



Proud

- I wear the correct school uniform including my ID and lanyard
- I complete and present my work to a high standard



Prepared

- I come to school with full equipment
- I always arrive on time for my lessons and follow the start of the lesson routine



Principled

- I respect other people's personal space and views
- I communicate positively with all members of our community



Persevere

- I look for opportunities to challenge myself
- I actively engage in my learning throughout the lesson and at home



Participate

- I take part in a wide range of activities
- I look after the school and local environment

✓ Ready ✓ Respectful ✓ Safe

We expect students to be:

Ready: to learn & play their part at all times

Respectful: To students, staff & school equipment/environment

Safe: In their actions & behaviour at all times.

Excellent Behaviour = Excellent Outcomes

Attendance and Punctuality



- Students should be in their tutor rooms by 8:45am (in school by 8:40am).
 - Late to school is a 20 minute lunchtime detention
 - Late to lesson is a 20 minute after school detention
- It is expected that **all students** attend **daily registration** (BTEC students are not in Wednesdays).
- Use the study periods they are not 'free periods'
- Responsibility to report absences/contact subject teachers
- Students must not leave site without signing out

Attendance and Punctuality



- Poor attendance and punctuality has a huge impact on:
 - Progress and results
 - UCAS Applications
 - School community



Students who are late to school/lessons or those who have poor attendance will be placed on tutor/ AYL report. Additional processes will be used if student attendance does not significantly improve.

Some of you are still not following the dress code... You will be sanctioned everytime! - it's non-negotiable!

Dress Code

We expect you to dress in a **presentable manner**, wearing items of clothing which are **both suitable and sensible** for a working/professional environment. Please ensure the clothes you wear to school adhere to the following criteria:

- **Students should wear a lanyard at all times (it should not be in a pocket or bag).**
- Skirts, shorts or dresses should be mid-thigh length or below.
- No strapless, backless or low-cut items of clothing should be worn.
- No exposed underwear.
- No hats, hoods-up or gloves worn inside.
- No coats should be worn in a learning environment, e.g. classrooms, study rooms, assembly halls, library
- No slogans or clothing should be worn which could cause offence or embarrassment to others.
- Top items of clothing and bottom items of clothing should meet.
- No torn or frayed clothing.
- Sensible footwear
- If taking part in physical activities, including sports and enrichment lessons, students must wear suitable clothing. All students must wear trainers and sportswear, such as sports leggings (heavy jogging bottoms are not permitted).

If you wear a jumper/cardigan to ensure that your outfit is compliant with dress code, it must remain on at all times.



Quick reminder of the detention structure

Late Detention	Level 1	Level 2	SLT Level 3	Headteachers Level 4	Level 5
<p><u>Same day detention</u></p> <p><u>Lunch time</u></p> <p><i>Late to school (am reg)</i></p> <p><u>In C101</u></p> <p>20 mins</p>	<p><u>Next day detention (or next day you don't have a P6)</u></p> <p><u>After school</u></p> <p><i>Behaviour concern Homework concern Pastoral concern Failure to attend same day late detention.</i></p> <p>30 mins C205</p>	<p><u>Next day detention (or next day you don't have a P6)</u></p> <p><u>After school</u></p> <p><i>Level 2 behaviour concern or failure to attend a L1 detention.</i></p> <p>40 mins C205</p>	<p><u>Monday detention</u></p> <p><u>After school</u></p> <p><i>Level 3 behaviour or pastoral concern. Failure to attend L2 detention.</i></p> <p>60 mins <u>E101</u></p>	<p><u>Friday detention</u></p> <p><u>After school</u></p> <p><i>Level 4 behaviour or pastoral concern. Failure to attend a L3 detention.</i></p> <p>90 minutes <u>Mr Ward's office</u></p>	<p><u>Internal suspension day</u></p> <p><i>Failure to attend Headteacher detention. Higher level behaviour concerns</i></p> <p>One day</p>



The school's mission is

Achieving Excellence in a Learning Community



Independent Study



**The dictionary is the only place
where success comes before work.”**

Progress and Reports



All students have a pathway and an end of Y13 target grade

Art	A
Biology	B
Chemistry	C
BTEC Health & Social Care	D*D*D

Above track

On track

Below track

Serious concern

Working below target

When teachers enter data that will be shared with home they will use the terms above.

They will using their judgement to say whether they feel you are on track to meet your end of Y13 target grade.

How to support your child in academic study?

- Know the awarding body specification - AQA, Edexcel
- Use Personalised Learning Checklists (PLCs)
- Use Seneca, Kerboodle and other online resources to support revision
- **Timed exam questions**
- Podcasts - learning on the move
- X (formerly known as Twitter)
- News
- Books - not only academic!



Homework



- SMHW (Show My Homework)
 - can be accessed by both students and parents. All homework is uploaded onto SMHW for students to track and complete.
- Google classroom - teachers will upload resources for student access, e.g extended reading/ lesson resources.

Year group	Frequency	Approximate time per homework task
7 & 8	1 (2 for core curriculum areas)	30 mins
9	1 / 2	45 mins
10 & 11	2	1 hour
12 & 13	6 (3 per teacher)	1 hour



Independent Study



J201

30 computers
15 Chromebooks also available
16 study desks
Supervised by Ms Kashap

Busy Bean Cafe

5 booths

Group / pair study



Outside Busy Bean area

Space for approximately 40 students inside & 10 tables with outside space

Tables and chairs for communal Sixth Form use

Main study room (E204)

20 computers
Chromebooks also available
16 study desks

Supervised by Ms Arab

Library

16 Chromebooks available
Study desks
(number dependent on other library use during timetable)

Supervised by Ms Martino



Dates for your diary - Exams

Year 13	PPEs - Tuesday 5th November to Friday 22nd November 2024	PPEs - Tuesday 25th February to Friday 28th March 2025	Summer Public Exam Series 5th May - 27th June**
	VPE on Tuesday 17 th December 2024		

BTEC Exams - January 2025

8th January 2025 - 20th January 2025



Dates for your diary - Exams

→ Speaking tests

Early May

→ CW/NEA marks submitted

May

Early

→ Date of 1st exam

5th May

→ May Half term

Friday 23rd May

→ Date of final exam



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Next steps

Ms Trueman

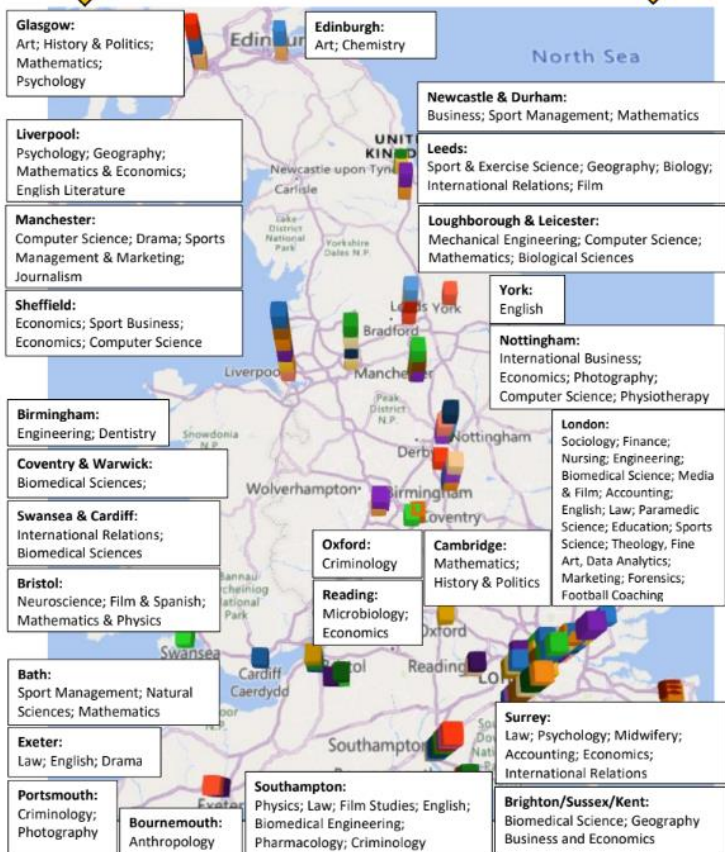


90%
university

Year 13 University Destinations 2023

90%
university

36% - Russell Group universities



Apprenticeships

Fashion
Photography

Beauty &
Cosmetics

Pilot
School

Journalism

Nursing & Midwifery

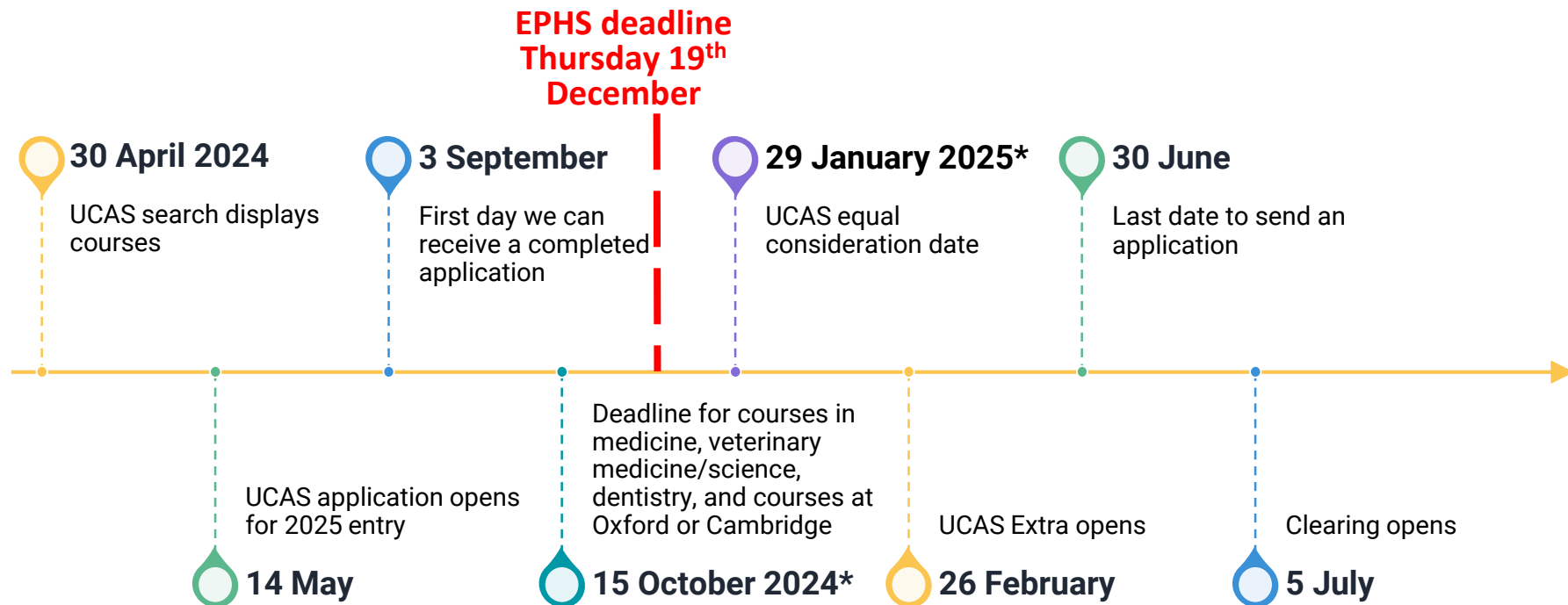
PwC

London Football
Association

Pharmacy
Technician

Nursery & Childcare
Apprenticeship

When to apply 2025 entry



* 18.00 UK time

Key facts



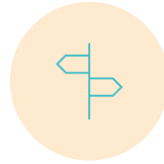
Start your application from
14 May 2024



Universities and colleges **can't see** your other choices when you apply.



Apply by the **equal consideration date**.



Five choices, unless applying to study medicine, veterinary, medicine/science, dentistry – then it's **four choices**.



You **can't apply to both** Oxford and Cambridge.



Applying costs **£28.50**.

Post-18 Applications and UCAS



- Each student has a UCAS Mentor allocated to them.
- All students should have **completed** at least the first draft of their personal statement
- Students should have completed their UCAS application form and linked it to EPHS using the buzzword *Elthorne2025*
- University is not the only route:
 - L3 and 4 Apprenticeships
 - Further education courses
 - Employment
 - See Connexions (Mr Bishop)

Choosing the right place for you



- **Style** – from traditional, with a focus on subject-based courses and research, to modern universities/colleges, with a greater focus on vocational courses.
- **Location** – some are in large cities, others in small towns, by the coast or in the countryside – it's all a major influence on the environment and lifestyle.
- **Size** – larger universities can have more than 20,000 students, whereas some of the smallest have only a few thousand.
- **Culture and facilities** – influenced by a range of factors, including the diversity of students who attend.
- **What graduates do** – all universities collect destination statistics; it can be useful to find out what jobs or further study students go on to.
- **Tuition fees** – can vary between universities and colleges; check if there are scholarships or bursaries available.
- **Living costs** – accommodation, transport, and food can vary enormously.

Residency

Residency details

Is your home address the same as your postal address?

Yes

Area of permanent residence

Ealing

or Hounslow or Brent

Residential category

UK Citizen - England

You MUST check your postcode to see which Local Authority you are in.

This is important for UCAS to determine funding for your course

If you are not a UK Citizen - please seek help from the UCAS team

Finance and Funding

▼ Finance & funding

What will be your main source of funding for your studies?

02 UK, ChI, IoM or EU student finance services

Student support arrangements

Ealing

or Hounslow or Brent

This is the borough in which
you currently live

This is for students who will be getting student finance (loan) for their studies

You will be getting more information about the UK student finance system in PSHCE

You can leave this blank if you need to speak to a member of the UCAS team

Find an apprenticeship

Find an apprenticeship in England.

You can apply for apprenticeships in [Scotland](#), [Northern Ireland](#) and [Wales](#).

Search >

You can also:

- [sign in](#) to your account
- [create an account](#) to manage your applications and get alerts about new apprenticeships

www.gov.uk/apply-apprenticeship



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pwc

BAE SYSTEMS

★ **PRET** ★



FUJITSU

**pets
at home**



**ROYAL
AIR FORCE**

sky



BRITISH AIRWAYS

Santander



itv

Specsavers

AIRBUS

RBS

NetworkRail



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IBM



A thriving Sixth
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