



Elthorne Park High School

Proudly achieving excellence in a learning community

Parental Notification of Student Leaving Elthorne Park High School

Please complete/supply the information below as we are legally required to ensure that we know where your child is when they leave our school. If you move house or country, we are also legally required to supply this information to the Local Authority.

1) Student Details

Student name: _____

Date of birth: _____

2) Education details

Name of school applied for / accepted at: _____

Address of new school:

Start Date at new school: _____

Date of leaving Elthorne Park High School: _____

3) Contact Details

If moving house/country please state your new address:

Contact details:

Home Telephone Number: _____ Mobile: _____

Email address: _____

Name of person completing form: _____

Signature: _____ Date: _____

Office Use

Date form received: _____	Received by: _____	
DfE checks completed by: _____	Outcome: _____	Date: _____
School checks completed by: _____	Outcome: _____	Date: _____
Final confirmation by DHT: _____		Date: _____